



# Newsletter

August 2002

## President's Message LeAnne Bouma, RHIA

I cannot believe that it is already the middle of July! Time flies so much faster these days. I am excited about the upcoming year and all that it holds for our SDHIMA membership.

I'm writing this just before going to Team Talks & Leadership in Chicago. This 2 ½ day conference brings all the CSAs together to network & learn from one another. Christal Pummel & Deb Dethlefsen will attend with me. In the evenings we will get a chance to see a little of the city and it's culture.

I am pleased to have both new & experienced board members to help me this year. I am also filling the last of the committee chairs – not an easy task. Thank you to those who have so graciously agreed to chair a committee. For those of you who declined thank you for considering and please reconsider when you are called upon again.

A few things the board & I want to accomplish this year include:

- Working towards an online newsletter for a majority of the membership with email & internet availability. Paper newsletters will still be printed however; the goal is that this number would dwindle as time goes on.
- Increase the use of the online directory created by Mary Nelson & Dorine Bennett. This is a great

### 2002-2003 SDHIMA Calendar Events

#### 2002

**June 27** Present/New Board Meeting  
**July 19** AHIMA Summer Team Talks – Chicago  
**July 20 & 21** AHIMA Leadership Conference – Chicago  
**July 26** SDHIMA APC Workshop – Chamberlain  
**August** Newsletter  
**September 16** Committee Reports Due  
**September 21** AHIMA HOD – San Francisco  
**September 22-25** AHIMA Natl. Convention – San Francisco  
**September 25** Pre-convention Board Meeting – Rapid City  
**September 25-27** SDAHO Fall Convention – Rapid City

**SDAHO Fall Convention is in Rapid City  
September 25-27. Mark your calendars!  
Watch for the separate mailing!!**

**November 3-9** National HI & T Week  
**November 1** Committee Reports Due  
**November 8** Board Meeting  
**December** Newsletter

#### 2003

**January 21** Committee Reports Due  
**February 7** Board Meeting  
**March** AHIMA Winter Team Talks - TBA  
**March/April** Newsletter  
**April 10-11** SDHIMA Spring Meeting – Chamberlain  
**June** Committee Reports Due  
**June** Board Meeting - TBA  
**July 1** New Board Takes Command!!

Updated: 6/23/02

tool but it is only as good as the information in it. Make sure you are updating your own information with any changes.

- Utilize the South Dakota COP for the board & membership.
- Continue to use SDHIMA E-alerts to notify members of important issues.

As you can see, a lot points to technology. Living in a rural state like we do, technology is the one thing that “keeps us together.” Again, please continue to update your information on the online directory as well as through the member profile on the AHIMA website. This will allow you to get the latest & greatest information as quickly as possible.

AHIMA has had a year of firsts and a year of triumphs. We are participating in the first year-round House of Delegates (HOD). The first online national election ballot was just completed. The “Certified in Healthcare Privacy” (CHP) credential motion was passed by the delegates in May and in June we voted in a proviso to allow RHITs with a minimum of 2 years management experience to take the CHP test through March 1, 2005. This was a difficult vote because we needed to move on this credential AND we wanted to allow those with RHIT status the chance to earn the credential as well. Those of you who have held a board position should agree that the entire process in which the HOD functions is amazing to see. You really cannot describe or understand the process until you’ve seen it. I am grateful for the opportunity and confidence you have placed in me to act on your behalf.

Have a great rest of the summer & stay safe.

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SDHIMA Community of Practice  
by Renae Spohn

A community of practice is an opportunity for a group of people with a common interest coming together to share ideas, to ask questions, and to find ways to communicate and work together. As many of you are aware, AHIMA is offering a community of practice component to their website.

Several states have decided to try the community of practice (COP) as a platform for more opportunities to communicate. The SDHIMA Board is pleased to inform you of the opportunity that has been made available to SDHIMA members. A community of practice has been set up on the AHIMA website to serve the members of South Dakota. The Board is hopeful that the members of SDHIMA will be able to utilize the opportunity.

The South Dakota COP includes several options for participation--to ask questions, to hold discussions with one another, to view and suggest events in SD that are important to the group, to suggest resources and links that are commonly utilized, to communicate news in a timely and economical fashion, to participate in polls, to chat with peers, and to e-mail one another.

This is an excellent opportunity for SDHIMA members if we can find a way to leverage it to our advantage. There are two things each one of us will need to do in order to make this work. First, each one of us needs to think about our individual desire to want to communicate with each other

more often than twice a year at the meetings. Second, we need to find a way to work that into our schedule.

Please make a commitment to look at least once a month at the site and to participate! To sign on you will need to know your AHIMA ID #. I've agreed to serve as a facilitator to help us kick off this wonderful opportunity. If you have questions or suggestions about the Community of Practice website, please contact me by e-mail: rSpohn@good-sam.com.

It would be helpful to learn about the vendors you are using in your HIM department at this time. Feel free to access the site and participate in the discussion on vendors. Thanks...



The SDHIMA Scholarship Committee is pleased to announce the SDHIMA scholarship winners for academic year 2002-2003. A \$1,000 scholarship is awarded to Stacy Smidt - an HIA major at Dakota State University from Aurora, SD. A \$500 scholarship has been awarded to Jennifer Horstman - an HIA major at Dakota State University from Harrisburg, SD. Congratulations Stacy and Jennifer. SDHIMA Scholarship winners will be recognized at the Awards Luncheon, held in conjunction with the SDAHO Convention in Rapid City this coming September.

The SDHIMA scholarship committee - Julie Huwe, Pam Schmidt and Jamie Erpenbach would like to thank all SDHIMA Scholarship applicants. Each HIM/HIT student in the state of South Dakota is encouraged to apply for the annual SDHIMA scholarships.

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#### AHIMA Team Talks & Leadership Conference LeAnne Bouma, RHIA

Once again this year AHIMA Team Talks and the Leadership Conference were held at the Renaissance Chicago Hotel. Together Christal Pummel and I spent 3 days networking with AHIMA staff and representatives from each state. Deb Dethlefsen was unable to attend due to a death in her family.

#### **Team Talks**

Big topics at Team Talks included recruitment and retention of both members and students, coding, advocacy and public policy and "Member-Get-a-Member" and "Student-Get-a-Student" also known in South Dakota as Each One Reach One. For every member or student you recruit that joins, AHIMA will reward you. Go to [www.ahima.org/membership](http://www.ahima.org/membership) for all of the details. As a state we will continue to reward your marketing and recruitment activities. Please let Dorine Bennett our Each One Reach One Coordinator know when you have taken part in a recruitment activity and your name will go into a drawing for \$50.

#### **Did you vote in the national AHIMA election held in May & June?**

If you didn't, you're not alone. Out of 185 eligible SD members, 23 voted. South Dakota did well compared to many others. The national average was 8.29% voter turnout. Ours was 12.43.

As this was the first year for an electronic ballot, voting took place either on-line or by phone. Nothing was mailed to members. This was communicated to the membership throughout the year. Obviously we were disappointed with the number of voting members. As with any election, you are voting to place someone into a position where they will ultimately work for you. Next year when the time to vote comes, please do so.

The House of Delegates (HOD) will be held on September 22, 2002 in San Francisco. Topics to be voted on by your delegates include standing rules and HIT and HIA accreditation standards. Accreditation standards are revised every 5 years. Changes include separating out the standards for HIA and HIT program into 2 documents, standards dealing with similar issues consolidated into one and revisions incorporated into more outcomes-based language. Issue Forums at the HOD will include the above action items, membership, the electronic health record and HIM workforce.

### **Have you been on any COPs lately?**

Communities of Practice (COP) success was discussed. For our state of 211 members (active, student and associate) there are 120 email addresses on file and 51 profile updates through the COP. Currently 38 of you have joined our South Dakota COP. AHIMA is having a contest with awards going to the Component State Association (CSA) with the highest percentage increase in the categories of:

- Number of members with an email address on file.
- Number of members with updated profile information.
- Number of members who have joined at least 1 COP.

This contest will go on between now & December 31, 2002 so get out there and join those COPs, give AHIMA your email address and update your profile.

### **Leadership Conference**

The Leadership conference was great fun. AHIMA has done an excellent job of leadership training both years that I have been able to attend. This year the theme was leadership kaleidoscopes. Breakout sessions included Conflict Management / Resolution, Finding New Leaders and Involving Volunteers (now we know the right way to ask!), Membership Development ("It's as Easy as a Kid's Fun Meal"), Motivating and Rewarding Volunteers and the big one – De-Stressing.

### **Mentoring**

Team Talks & Leadership closed with a session on mentoring. This is something I would encourage all of you to do. You can mentor a student, a new professional or even someone who has been in the profession for. You all are very good at what you do, so why not share that knowledge and expertise with others in the field?

Thank you again for the opportunity to represent you at Team Talks & Leadership. Have a great summer!



A note from Deb Dethlefsen: "Hope your summer is going great! Just wanted to let the membership know that I have moved. After 15 years of working with the SDFMC I have moved to my husband's Century Old-family-farm in White Lake,

SD. I began working at Mid-Dakota Hospital in Chamberlain on a part-time basis in March and then full-time on May 20<sup>th</sup>. So far so good! I have enjoyed getting back into the trenches with my fellow-HIM professionals.”

#### 2002-2003 SDHIMA Board Members



SDHIMA Board Members for 2002-2003 include President LeAnne Bouma, RHIA (Brandon, SD); Past-President Val Royal, RHIT, CCS (Iroquois, SD); Director of Public Relations Debbie Dethlefsen, RHIA, CCS (White Lake, SD); Treasurer Kathy Dorale, RHIA, CCS, CCS-P (Dell Rapids, SD); President-Elect Christal Pummel, RHIT (Spearfish, SD); Director of Education Jane Klemme, RHIA (Harrisburg, SD); and Secretary Angela Monson, RHIA (Parkston, SD).

The SDHIMA Board and members alike would like to express gratitude to outgoing SDHIMA Board members - Past Director of Education Renae Spohn, RHIA, CPHQ (Salem, SD) and Former Past President Joyce Havlik, RHIA (Madison, SD). Your commitment to your professional association is evidenced by your willingness to volunteer your time and energy for the good of SDHIMA. Thank you.

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#### Report on Spring SDHIMA Meeting by Sam Mudder

This year's spring SDHIMA meeting was April 18<sup>th</sup> and 19<sup>th</sup> and it was held in Watertown. The day started off Thursday with Renee Schulz, RN, MS, giving the whole group the Myers-Briggs Personality Test. After taking the test and totaling up our scores, it was time to analyze. First we had to determine our own type, whether we were more prominent towards Extraversion or Introversion, then Sensing or iNtuition, then Thinking or Feeling, and finally Judging or Perceiving. After each of us figured out his or her own personality type, we were grouped with all the others of the same type in the room. We were then given some literature about our type to discuss further. Renee gave each group descriptions of its individuals, and why we do, think, and act the ways that we do in the work setting. She helped each of us to understand how the other groups thought and why their work style represented their true personalities. It was a very interesting and eye-opening explanation as to why we have the conflicts that we do in the workplace, and why different personality types require us to treat each person's ability and job functioning as an expression of their personality type.

The afternoon session began with Dawn Reinicke, RHIA, Joleen Nelson, RHIA, and Melissa Bruinsma, RHIA giving us a presentation on the computerized medical record, and its progression from the paper medical record, to the automated medical record, to the computerized medical record, to the electronic patient record, and finally to the computerized patient record. They gave terms and definitions; they gave us examples at each step along the way; they told us why it is so important that we make the effort, and they gave us key strategies that we can use to assist us along the way.

Our next session was an update from Monica Pappas, RHIA and AHIMA Director, on the Community Connections 2002 Report from AHIMA. This included goals for this session, statistics on membership, and other facts from the survey. She discussed the key issues on HIPAA and privacy, HIM practice leadership, coding leadership, member networking, HIM resources, recruitment into HIM careers, and academic programs for HIA and HIT. She ended her presentation encouraging us all to be lifetime learners, to be mentors, to be advocates, and to get involved by becoming volunteers.

The meeting began on Friday with Dr. Steven Feeney, Internal Medicine, from the Bartron Clinic in Watertown, giving a presentation on sepsis and urosepsis. He also touched on a variety of other areas including physician queries, Medicaid and PRO reviews, treating patients and then documenting to support it, dealing with difficult physicians who refuse to change, and sending an appeal letter to the PRO. Above all, he stressed the importance of documentation stating "no documentation, not done".

We played an HIM version of Jeopardy, and contestants were awarded very nice prizes. The meeting ended after the business meeting was finished.

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### SDHIMA Hosts EM Coding Workshop

The SDHIMA Continuing Education Committee members, with Melissa Jones, RHIT, as chairperson, have worked hard this summer to bring the health information practitioners of South Dakota an opportunity in continuing education. Over 80 coders from throughout the state of South Dakota met in Chamberlain, SD at Cedar Shore Resort on Friday, July 26th for an EM Coding Workshop hosted by SDHIMA. The workshop was presented by Peggy Austin, RHIA of Spearfish, SD and Mary Stanfill, RHIA, CCS-P of Sturgis, SD.

A huge thank you to the presenters - and to the SDHIMA Continuing Education Committee for their work in procuring a successful continuing education workshop on behalf of SDHIMA.

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### Each One Reach One Gives Back to SDHIMA Members

Since its implementation in the spring of 2000, the award-winning Each One Reach One Program has had a way of benefiting SDHIMA and its members. The Program is a mechanism for rewarding SDHIMA members who strive to recruit and promote the field of health information management. In the event that an SDHIMA member volunteers to speak to high school students, represents HIM careers at a job fair or health fair or finds any means of promoting the health information field, that member becomes eligible for a \$50 cash drawing, which is drawn each year at the SDHIMA Spring Meeting. The Each One Reach One Coordinator must be notified of a member's recruitment efforts to verify eligibility. The Each

One Reach One Program Coordinator is Dorine Bennett, RHIA. She would be happy to share recruitment opportunities, HIM videos, pamphlets and other information as needed. Dorine can be reached at (605) 256-5060 or via e-mail at [dorine.bennett@dsu.edu](mailto:dorine.bennett@dsu.edu).

This past April, at the SDHIMA Spring Meeting in Watertown, SD, Cassandra Schupner's name was picked from all eligible Each One Reach One Program participants and she received the \$50 cash prize. Congratulations Cassandra.

SDHIMA is very proud of it's Each One Reach One Program and was honored by AHIMA with the Volunteer Recognition Award in 2000. Since that time AHIMA has instituted a similar recruitment incentive program entitled Member-Get-A-Member and Student-Get-A-Student.

I would like to take this opportunity to thank SDHIMA for the \$50 I won in the "Each One Reach One" program. I had a lot of fun speaking to the kids regarding our profession. Programs like this are a wonderful way to inform and educate children, as well as adults, about the importance of Health Information. I look forward to participating in future activities.  
Thanks again.  
Cassandra Shupner

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### SDHIMA Participates in Health Fair

By Jane Klemme, RHIA

SDHIMA Chairperson of Marketing and Recruitment Committee 2001-2002

SDHIMA members from all over eastern South Dakota flocked to the Empire Mall in Sioux Falls, SD on Friday April 5th, 2002 and Saturday April 6th, 2002 to do far more than shop. Health information practitioners and health information students alike left their homes in places like Parkston, Iroquois, Harrisburg, Davis, Dell Rapids, Salem, Sioux Falls, Madison, Viborg, Brandon and Akron, IA to share the news of careers in health information. Health information careers that have infiltrated from healthcare facilities to insurance companies, computer software businesses, corporate America and so on and the news was well received.

Visitors to SDHIMA's Health Information Management booth received orientation to the contents of medical records and privacy information via prewritten pamphlets. Visitors were encouraged to converse with the health information practitioners by offering \$25 Empire Mall gift certificate awarded at random to one of hundreds of persons who correctly filled out a medical terminology quiz.

The South Dakota Health Information Management Association and Dakota State University were well



Kathy Boomgarden and Jennifer Sundby man the SDHIMA booth at the Health Fair in the Empire Mall on Friday, April 5th, 2002

represented by the volunteers involved in the health fair this year. Sincere thanks to all who participated in making this SDHIMA public relations event a complete success.

**Change of Address Form**

In order to maintain an accurate database of the SDHIMA membership, please update the following information as needed. This information can be mailed, faxed, or e-mailed to: Mary Nelson, Sioux Valley Hospital & USD Medical Center, 1100 S. Euclid Avenue, Sioux Falls, SD 57105; fax: (605)333-1575; email [nelsonm@siouxvalley.org](mailto:nelsonm@siouxvalley.org) You may also update this information at the SDHIMA website by logging into the SDHIMA on-line directory.

(Please Print)

Name \_\_\_\_\_ Credential \_\_\_\_\_

Home Mailing Address \_\_\_\_\_

Street City, State Zip (+4 if known)

Employer \_\_\_\_\_ Job Title \_\_\_\_\_

Work Mailing Address \_\_\_\_\_

Street City, State Zip (+4 if known)

Contact Numbers

Location	Telephone	Fax	E-mail
Home			
Work			

Thank you for your prompt attention to this matter!