



# Newsletter

August 2003

## PRESIDENT'S MESSAGE By Christal Pummel, RHIT

It is an honor and a privilege to be President of SDHIMA in the year AHIMA celebrates its 75<sup>th</sup> Anniversary during the national convention in Minneapolis. What a momentous occasion it will be and I am hopeful many of you can participate. It isn't often when the national convention is right next door!

We have an excellent executive board, dedicated to meeting your needs. In the first month, we were strategizing and defining plans for the year ahead. We realize our South Dakota membership has needs, involving many different levels of care, accompanied by financial, geographic and technological challenges. This year will be defined by deliverance of meaningful education to each member, relevant to the point of care in which you work. I hope you will learn something useful and applicable to your daily job functions.

Several SDHIMA members have volunteered to serve on the committees and projects for the coming year and their work is certainly appreciated. A list of SDHIMA's leaders is included in the newsletter and more complete contact information is available at the SDHIMA website at [www.sdhima.dsu.edu](http://www.sdhima.dsu.edu) in the membership directory.

As our nation progresses toward e-HIM, or electronic health information management, we should be planning for the future as well. I speak of your personal education and development. Now is the time to take a course in computers and another one next semester and another one the semester after that. Now is the time for you to realize that your job, as it exists today, may not be the same in five or ten years. Now is the time for you to be proactive and start working toward the vision that will, no doubt, happen in your lifetime. The reason "HI&T" Week has included 'technology' for the last few years is because of AHIMA's vision. We need to embrace the technological aspects of health information and be ready to step up to the plate when the electronic health record arrives at our door, and skillfully command electronic management of health information, just as we have adeptly managed paper records and information for many years.

I look forward to serving you in the coming year. Hope to see you in September and/or October! Stay cool the rest of the summer.

### 2003-2004 Calendar Events

#### 2003

June 27	Present/New Board Meeting
July 11	Summer Team Talks-Chicago
July 12-13	Leadership Conference/Coding Roundtable Summit-Chicago
August 1	Articles Due for Newsletter
August 15	Newsletter
Sept. 18	Committee Reports Due
Sept. 24	Pre-Convention Board Meeting
Sept. 24-26	SDAHO Fall Convention-Sioux Falls
Oct. 18-23	AHIMA National Convention-Minneapolis
October 30	Committee Reports Due
Nov. 2-8	National HI&T Week
Nov. 12	Board Meeting
Nov. 24	Articles Due for Newsletter
Dec. 5	Newsletter

#### 2004

January 26	Committee Reports Due
February	Board Meeting
February	Legislative Day – Pierre
March	Articles Due for Newsletter
Mar/Apr	Newsletter
May 4	Coding Roundtable – Spearfish
May 5-6	SDHIMA Spring Meeting-Spearfish
June	Committee Reports Due
June	Old/New Board Meeting TBA
July 1	New Board takes command

**President:** Christal Pummel, RHIT

**Nominating Committee Chair:** Kristi Osthus, RHIA

Committee members nominated and voted on at Fall meeting in Sioux Falls

**Legislative & Legal Affairs Committee Co-Chairs:** Sheri Zimmer, RHIT; Chris VandenBos, RHIA

Committee members: Betty Hieb, RHIA; Jennifer Jones, RHIA; Vicki Carsrud, RHIT; Lori Glanzman, RHIT; Karla Peter, RHIT, CCS, CCSP

**Awards Coordinator:** Kathy Dorale, RHIA, CCS, CCSP

**President Elect:** Renae Spohn, MBA, RHIA, CPHQ

**Finance Committee:** Renae Spohn, MBA, RHIA, CPHQ; Michele Almquist, RHIA, CCS, CCSP (Treasurer); Jane Klemme, RHIA (Director of Education)

**Bylaws Committee Chair:** Jennifer Gholson, RHIT

Committee members: Laura Moller, RHIT; Sharon Lauck, RHIT

**Treasurer:** Michele Almquist, RHIA, CCS, CCSP

**Educational Funding Chair:** Val Royal, RHIT, CCS

Committee Members: Tammy Haas, RHIT, CCS; Amy Zell, RHIT

**Director of Public Relations:** DeAnne Kribell, RHIT

**Marketing & Recruitment Committee Chair:** Joanne Powell, RHIT

Committee Members: Jamie Husher, RHIT; Rebecca Roth, RHIT

**Scholarship Committee Chair:** Pam Schmitt, RHIA, CCS, CCSP

Committee Members: Laren Lorenzen, RHIA; Karla Peter, RHIT

**Membership Committee Chair:** Melissa Roerig, RHIA

Committee Members: Debora Weets, RHIA; Jeanenne Williamson, RHIT, CCS

**Newsletter Committee Chair:** Dorine Bennett, RHIA

Committee Members: DSU HIM Club

**Each One Reach One Coordinator:** Dorine Bennett, RHIA

**Director of Education:** Jane Klemme, RHIA

**Coding Roundtable Coordinators:** Christy Swan, RHIT, CCS; Sheri Zimmer, RHIT

Committee Members: Nicole Brace, RHIA, CCS; Ronnie McKay, RHIT

**Education and Arrangements (Fall 2003 Meeting) Chair:** LeAnne Bouma, RHIA

**Education and Arrangements (Spring 2004 Meeting) Chair:** Carrie Vilhauer, RHIA

Committee Members: Jean Murtha, RHIT (Transcription); Brenda Smith, RHIT, CCS (Acute Care Coding); Jennifer Gholson, RHIT (Rehab Hospital); Wanda Harvey, RHIT (Critical Access Hospital); Laura Moller, RHIT (Critical Access Hospital); Sarah Smyle, RHIT (Critical Access Hospital); BeLynn Johner, CPC (Physician Coding)

**Continuing Education Coordinator (Summer & Winter Seminars):** Vicki Dunn, RHIT

**Secretary:** Angie Monson, RHIA

**Archive Manager:** Joyce Havlik, RHIA

Committee Members: DSU HIM Club

**Wall of Fame Coordinator:** Joyce Havlik, RHIA

**Past President:** LeAnne Bouma, RHIA

**SDAHO/SDHIMA Data Forum:** LeAnne Bouma, RHIA

**SDAHO/SDHIMA HIPAA Forum:**

## **CODING ROUNDTABLE SUMMIT**

**By Christy Swan**

I attended the Coding Roundtable Summit in Chicago, IL, on July 13<sup>th</sup> and 14<sup>th</sup>. The meeting was great. It was really good to interact with the other Coding Roundtable Coordinators across the country and also the AHIMA personnel that are getting us all set up.

One of the factors that seems to be consistent statewide is the geography issue. I found out that even the more populated states have problems also. On Sunday, I sat with the coordinator from California and Alaska. Talk about opposite spectrums. California has a problem with so many people to educate and Alaska has a problem with too much area to get the education out.

Throughout the meeting we discussed the successes that different states, such as Louisiana, South Carolina and Arizona have had with their coding roundtable. Most states, especially the populated ones, are holding meetings in different cities. Louisiana has a coding roundtable coordinator, plus five assistants throughout the state to help the coordinator to set these meetings up in different cities within the state.

One of things that we did discuss is that we need input from the membership of each state for what they want to hear. Most of the areas have a speaker, sometimes it is a physician speaking on something, and sometimes it may be someone else in the healthcare field. After the speaker, they usually do a coding roundtable discussion with different questions that have been received from the membership. If there are no answers during the discussion, the questions are forwarded on to the COP of AHIMA to see if anyone else out there has a problem with these questions. This is one way also to get Coding Clinic to come out with a response to questions on coding that need to be clarified. Right now they are working on trying to get some clarification on the diabetes codes.

On Monday morning, I attended the Coding Roundtable for Illinois. They had a meeting that day. In the morning a physician spoke about the lung cancer and the staging of lung cancer. Boy did I learn a lot about that. After the break they then had discussion on different questions that had been sent in. I did not get to stay for that part of the meeting, but the questions looked real good.

Our next coding roundtable is scheduled for Wed. morning before the fall meeting, Sept. 24. I would really like to hear from our coding membership on some questions that they are having on coding issues. I hope for this to be a very informative discussion and hope everyone can go away from it with something. But most of all, I need questions that people are having. I know that I, as a coder, run into many questions as I am coding, and you'll probably be hearing some of mine. So if you have anything you want to discuss, please email questions to [cswan@rcrh.org](mailto:cswan@rcrh.org) or [szimmer@rcrh.org](mailto:szimmer@rcrh.org) and we can get these incorporated.

## **2003 Summer Team Talks Report by Christal Pummel and Renae Spohn**

On July 11<sup>th</sup>, we attended Summer Team Talks in Chicago, Illinois. The agenda was packed full of information. We were able to see a preview of the issues for the 2003 House of Delegates meeting in Minneapolis. They include the following list: Cost of living adjustment (COLA), Code of Ethics, Continuing Education and Maintenance of Certification.

Linda Kloss, RHIA, CAE outlined the **proposed amendment to the AHIMA bylaws** concerning the cost of living adjustment which would allow the Board to authorize a cost of living adjustment to dues based on the actual prior year cost of living adjustment. Any proposed increase over 8% would require approval by the House of Delegates. Currently the House of Delegates approves dues for all membership classes except Corporate. The Board would still be responsible to determine Corporate dues.

AHIMA offered a discussion period to hear the participants thoughts about the proposed amendment. The participants voiced support for the overall amendment with concerns about the 8%. AHIMA representatives responded that someone could propose an amendment to the proposed amendment.

Virginia Mullen, RHIA, Chair of the Professional Conduct Committee communicated that she and a committee are working to update our code of ethics which was last updated in 1998. After comparison with several other organizations, the committee determined the National Association of Social Workers (NASW) have a model that might be useful as a template. If you are interested in viewing their Code of Ethics you will find it at the following address: [www.naswdc.org](http://www.naswdc.org). The proposed Code of Ethics will be put out on the COP for review and comment by AHIMA members after a legal review has been completed.

Linda Kloss, RHIA, CAE reviewed a new affiliate agreement, which is an agreement between AHIMA and each state association. The intent of the agreement is to manage risk, reinforce the strength of the federation model, highlight essential operational obligations, and to help struggling component state associations. The initial agreement will be effective until June 30, 2005.

Barbara Siegel, MS, RHIT, AHIMA President presented the **strategic priorities for 2003**. They include the following items: Workforce, Formal education, Membership, and E-HIM. An additional session was held to further describe E-HIM. The goal of E-HIM is to advance the full implementation of an electronic health record demonstrating health information management roles. The electronic health record vision is that the future state of health information is electronic, consumer-centered, comprehensive, longitudinal (life to death), accessible, and credible (to make decisions). Potential names for the future roles of HIM in the electronic record environment were developed through a brainstorming session at AHIMA. Some of the roles might include the following list: Business process re-engineer, Clinical research protocol designer and manager, Clinical trials manager, Clinical vocabulary manager, Consumer advocate, Data analyst, Data facilitator, Data/information broker, Data/information presenter, Data sets, nomenclature, and classification standards developer, Data miner, Data navigator, Data quality and integrity monitor, Data resource

manager, Data security, privacy and confidentiality manager, Data translator, Information system designer, and Work and data flow analyst.

We want to thank you for the opportunities you have given us to represent you at the Summer Team Talks meeting.

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**Some Great Ideas for Demonstrating How You Manage the Records of Life!**  
**By: DeAnne Kribell, RHIT**

Celebrate National Health Information & Technology week this year in a BIG way! Start planning now for the November 2-8, 2003 celebration!

Do you need some new ideas to get you going?

Try some of these:

- Recognize staff with AHIMA commemorative items. They have a lot of new items this year in a wide price range.
- Change your voice mail greetings during the week to “Thank you for calling the Health Information Department, where we’re celebrating National Health Information and Technology Week”.
- Food always goes over well – Plan a pot luck for your department or have an Open House for the facility and supply coffee, cookies, etc.
- Place information regarding HI&T Week on your facility’s website or in your local newspaper.
- Provide information to local schools regarding the Health Information field, or ask to give a demonstration on different aspects of Health Information to high school students who may be interested.
- Recognize the continued efforts of the student(s) you had over the summer by sending them a “Happy Health Information Week” card.
- Tour other Health Information Departments in your area and return the favor as well.
- Scan a Health Information Week logo onto an iron-out and create matching shirts for department members to wear during the week.
- Identify a “theme” for HI&T Week.
  - Last year we had a Hawaiian theme.
    - We decorated our department from top to bottom.
    - We had Hawaiian bowling for all staff using a coconut and toy bowling pins.
    - We had a demonstration day where staff were able to actually assemble and file charts, transcribe and code.
    - We had crossword puzzles, word finds and word searches that we found on the internet which allowed us to input our choice of words.
    - We had a scavenger hunt throughout the facility.
    - We had a coloring contest for family and friends of employees of the facility. We used a Minnie Mouse picture where she was doing the hula and typed “Health Information Week 2003” at the bottom

of the picture. We had the pictures arranged for the children by ages. We also had an employee category. We used an impartial judge to select the winners.

- The winners of all our contests won door prizes that we picked up at the dollar store.
- On Friday we topped off our week with a luau of macadamian nut cookies, fruit kabobs and Hawaiian punch with umbrellas of course! We all wore Hawaiian shirts on Friday as well.
- This year we're doing a 1950's theme. We're just in the beginning stages but I'm sure it will be as big of a success as last year. (They expect that from us now!)

Start planning early. Let the whole world know that it's Health Information & Technology Week and that you *Manage the Records of Life!*

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### **News About The Membership Directory**

As requested by members at the Spring Meeting, SDHIMA will again be producing a hardcopy membership directory for its members. This hardcopy directory will be ready to distribute early in the spring of 2004.

In order to provide SDHIMA members with the most accurate information in the directory, the Membership Committee will be contacting all members to verify the contact information that is on file. Debora Weets, RHIA, Jeanenne Williamson, RHIA, CCS, and Melissa Roerig, RHIA will be e-mailing, calling, and writing letters to each of you to ensure that SDHIMA has the most accurate information.

Feel free to help the Membership Committee out by logging onto SDHIMA's website at [www.sdhima.dsu.edu](http://www.sdhima.dsu.edu) and updating your contact information in the on-line directory. This on-line directory is a great resource to ensure that you have the correct and most up-to-date information for your fellow HIM professionals.

Geographic South Dakota is a Community of Practice on the AHIMA website. There are sections titled Community FAQs, Community News and Community Links. Renae Spohn has added two direct links. With a double click one takes you directly to the SDHIMA Directory and the other takes you instantly to the SDHIMA Home Page.

If there is something you would like to see published in the 2004 Membership Directory, please e-mail your suggestion to Melissa Roerig at [Melissa.Roerig@mckennan.org](mailto:Melissa.Roerig@mckennan.org).

*Executive Proclamation  
State of South Dakota  
Office of the Governor*

*Whereas*, Good health is the most precious of a person's assets; and,

*Whereas*, Accurate, timely, and complete medical records and related health information are vital in planning and providing for quality health care for the people of South Dakota; and,

*Whereas*, Health information contained in medical records is kept in all health facilities that provide patient care and assists physicians and other health care providers in caring for their patients from birth to death; and,

*Whereas*, Public concern about the quality, appropriateness, and effectiveness of health care is escalating; and,

*Whereas*, Equitable third-party reimbursement for health care is dependent on health information that is collected, analyzed, classified, verified, and disseminated; and,

*Whereas*, The South Dakota Health Information Management Association is the state's authoritative body in the management of health records and health information, thereby promoting continuous quality improvement of health care and excellence in the management of health records and health information; and,

*Whereas*, The South Dakota Health Information Management Association is composed of and promotes the advancement in competency of health information administrators, health information technologists, and certified coding specialists employed in hospitals, extended care facilities, health centers, and other health information and medical data related positions; and,

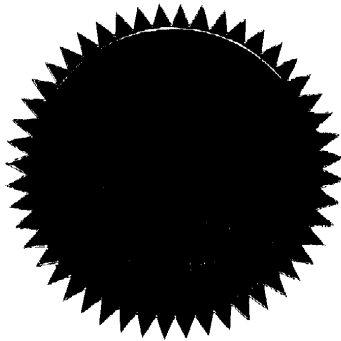
*Whereas*, The standard of excellence of the work performed by members of the South Dakota Health Information Management Association sets an example to which others should aspire; and,

*Whereas*, The Health Information Management professionals have continuing values and goals, individually and collectively, to improve the quality and efficiency of health care information, to balance patient confidentiality and the right to privacy with data usage of health information, and to promote the impact of the information in reflecting and influencing the quality of health care:

*Now, Therefore, I, M. Michael Rounds*, Governor of the state of South Dakota, do hereby proclaim November 2-8, 2003, as

*HEALTH INFORMATION & TECHNOLOGY WEEK*

in South Dakota, and I encourage the promotion of this year's theme, "Managing the Records of Life."



*In Witness Whereof*, I have hereunto set my hand and caused to be affixed the Great Seal of the state of South Dakota, in Pierre, the Capital City, this Ninth Day of July in the Year of Our Lord, Two Thousand and Three.

*M. Michael Rounds*  
M. Michael Rounds, Governor

Attest:

*Chris Nelson*  
Chris Nelson, Secretary of State

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## **FALL CODING ROUNDTABLE**

The fall coding roundtable has been set. This will be held on Wed. morning, Sept. 24, 2003, just before the start of the fall meeting. Registration has been set at 7:30 to 8:00 AM.

The plan for the session is this:

Physician speaker.

Overview of new ICD-9 codes that take effect Oct. 2004

Coding Roundtable discussion.

For the coding roundtable discussion, we need to get some input from the membership. What kind of problems are you having with certain codes, do you want to find out how someone else might be coding something, other questions that pertain to coding or a process of coding. Hopefully we can get some information from you to incorporate into the roundtable discussion. So please, if you have a question to discuss, email [cswan@rcrh.org](mailto:cswan@rcrh.org) or [szimmer@rcrh.org](mailto:szimmer@rcrh.org).

Also, let us know what you would like to hear in the spring. We are trying to work with the local AAPC group in Spearfish to get a whole days worth of Coding Roundtable

discussions and speakers going. Let either of us know if there is a certain subject you would like to hear about, and we'll see what we can do.

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### FALL SDHIMA MEETING

The summer has flown by at an amazing pace and it is already time to be thinking about the Fall meeting held in conjunction with SDAHO. You will be receiving information from SDAHO soon if you have not already but I wanted to update you on some of the things you will see from SDHIMA. The meetings will be held Wednesday, September 24 through Friday, September 26, 2003.

Wednesday 9/26	8am to 11:15am	<i>Back by popular demand –</i> Coding Roundtable
	10am to noon	Registration
	12pm to 1:45pm	Keynote Address
	2pm to 3:15pm	Statistical Sanity*
	3:30pm to 4:45pm	Organizational Change and the Human Wildcard Factor*
		*We are joining the QRM group on these two. For more information about what they will cover you can visit <a href="http://www.dbharmony.com">www.dbharmony.com</a> .
Thursday, 9/27	8:30am to 9:45am	HIPAA Panel – <i>What Have We Learned?</i> This is a follow up to our panel discussions in April.
	10:15am to 11:15am	Critical Access Hospitals / Panel Discussion <i>Also back by popular demand</i> , Darla Toben and DeAnne Kribell will talk about their experiences & lessons learned with critical access hospitals.
	11:30 on –	We will follow the SDAHO format with the SDHIMA business meeting from 2:30 to 3:30
Friday, 9/28		We will follow SDAHO topics which include: “A Funny Thing Happened on the Way to Success.” “12 Leadership Lessons Learned from the Great Jazz Musicians.”

Overall I think this is going to be a great conference. It is always a good time to network with your peers and connect with old friends. Hope to see many of you at the meeting.

## Have you joined the South Dakota Community of Practice?

**Geographic: South Dakota**

[COP Home](#) | [About The Facilitators](#) | [Notifications](#) | [Facilitator Controls](#) | [Logout](#)

Member Search | Update Profile | Join/Visit Communities | Unsubscribe | Suggest a Community | AHIMA Community | Body of Knowledge | Mail | My Personal Page | Log out of CoP | Help

**My Communities** [Help](#)

Geographic: South Dakota

**Community FAQs** [View All](#) | [Submit FAQ](#) | [Help](#)

Category	FAQ	Views	Author	Submitted
CoP functionality	<a href="#">How do I receive notification of new information posted to the CoP?</a>	3	<a href="#">Mary Stanfill</a>	May 2 at 12:39 PM CT
CoP functionality	<a href="#">How do I subscribe to a discussion thread?</a>	2	<a href="#">Mary Stanfill</a>	May 2 at 12:40 PM CT
General	<a href="#">How can I get more involved in SDHIMA?</a>	5	<a href="#">Rena Spohn</a>	June 10 at 8:53 AM CT

**Community News** [View All](#) | [Submit News](#) | [Help](#)

Category	Title	Author	Created
What's Happening	<a href="#">Opinion Poll--We need your input</a>	<a href="#">Rena Spohn</a>	Today at 9:30 AM CT
Coding Roundtable	<a href="#">Coding Roundtable News</a>	<a href="#">Christina Swan</a>	July 29 at 2:08 PM CT
What's Happening	<a href="#">Instructions for Adding News for the Drawing</a>	<a href="#">Rena Spohn</a>	July 18 at 4:05 PM CT
What's Happening	<a href="#">Drawing to be held</a>	<a href="#">Rena Spohn</a>	July 18 at 9:37 AM CT
Educational	<a href="#">Summer Team Talks &amp; Leadership Conference</a>	<a href="#">Rena Spohn</a>	July 8 at 4:30 PM CT

**Related Communities** [Help](#)

Community	Members	Status
Geographic: Oklahoma	157	<a href="#">Subscribe</a>
Geographic: South, AL	19	<a href="#">Subscribe</a>
Geographic: South Carolina	37	<a href="#">Subscribe</a>

**Search** [Advanced](#) | [Help](#)

Keywords:

Geographic: South Dakota Community Only  
 All Communities

Currently the South Dakota Community of Practice has 76 members. The Board is currently working hard to add useful information on the site. We welcome you to add information onto the website too! To add information just click on the submit option of the section where you wish to add information. If you have questions about the Community of Practice website, feel free to contact any of the Board members. (Hint: You might be interested in reading the Community News "Drawing to be held" portion of the South Dakota Geographic Community of Practice before the meeting in September)!

### *Each One Reach One*

Become involved in spreading the word about health information management and become eligible for SDHIMA's Each One Reach One prize. Every time that you speak to a group, have students visit your department, or do some other recruitment activity, your name will be entered in a drawing. Videos and brochures are available for your use. Contact Dorine Bennett at DSU to request information or to have your name entered in the drawing because of your recruitment efforts. ([dorine.bennett@dsu.edu](mailto:dorine.bennett@dsu.edu) or 605-256-5137)

**2003 Leadership Conference**  
**By Christal Pummel and Renae Spohn**

The featured speaker for the opening general session of the leadership conference was Randy Pennington. He spoke about the "New Realities of Leadership". The new realities include the following list: Past success proves you were right once, changing is constant--crisis is real, relationships make the difference, integrity matters--trust is essential and everyone leads. According to Mr. Pennington, "Leadership is the art of influencing the actions and outcomes of others in a way that builds trust and commitment."

A portion of time was dedicated to hearing CSA (Component State Association) best practices, where individuals were asked to describe efforts related to member recruitment and retention, student recruitment and education, coding roundtables, and advocacy.

Concurrent sessions were held during the remainder of the conference. Those sessions included the following topics: Best board practices, new advocacy tools, association finances, using the state leader and HOD community, planning successful education sessions and advancing the consistency of coding.

We will be distributing information from this conference to the appropriate SDHIMA Board members for their reference.

A preview of issues to be discussed in the 2003 House of Delegates sessions included the following four topics: Cost of Living Adjustment (COLA) and Council on Higher Education Accreditation (CHEA), Continuing Education Maintenance, HIM Education Framework, and AHIMA Code of Ethics.

The COLA Proposed Bylaw Amendment primarily would change responsibility for approval of a membership dues increase from the House of Delegates to the Board of Directors unless the recommended change in dues is greater than 8%.

A proposed resolution to describe why AHIMA would like to seek recognition by CHEA will be discussed by the 2003 House of Delegates. We will pass along more information when it is available.

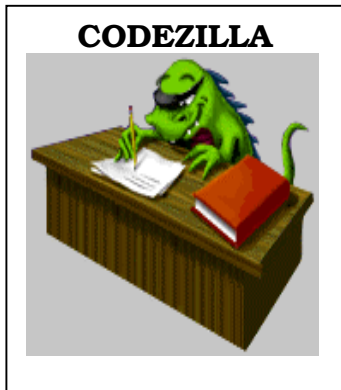
Proposed changes for continuing education maintenance of persons with multiple certifications would decrease the number of CEU's required. There are combinations of certifications that require members to complete up to 80 CEU's. If the proposed change is implemented, the total CEU's required for a combination of RHIA, CCS, CCS-P, CHP credentials would be 60 instead of 80.

With the strategic plan for AHIMA including e-HIM as a focus, the education students receive will need to adapt e-HIM into the curriculum.

The AHIMA Code of Ethics is being updated by a workgroup using the Social Work Association Code of Ethics as a guide to work from. The House of Delegates will be reviewing and discussing the results of the workgroup.

**Proposed Bylaw Amendment  
2003 House of Delegates**

<b>Current Bylaw</b>	<b>Proposed Amendment</b>	<b>Rationale</b>
<p>Article V. House of Delegates <i>Section 6. Powers and Duties.</i> D. Approve dues for all membership classes except Corporate.</p> <p>Article VI. Board of Directors <i>Section 2. Powers and Duties</i> D. Approve the annual operating budget.</p>	<p>Article V. House of Delegates <i>Section 6. Powers and Duties.</i> D. Approve dues for all membership classes except for those powers and duties delegated to the board.</p> <p>Article VI. Board of Directors <i>Section 2. Powers and Duties.</i> D. Approve the annual operating budget.</p> <p>D1. The Board may authorize a cost of living adjustment to dues. Such an adjustment would be based on the actual prior year cost of living adjustment. Any proposed increase over 8% would require approval by the House of Delegates.</p> <p>D2. Set the dues for corporate members.</p>	<p>In 2000 when the House of Delegates approved AHIMA's first increase in membership dues in a decade, delegates asked that future increases be in smaller increments and to keep pace with the cost of living increase.</p> <p>Inflation affects the costs of delivering benefits and services to members, even with no change in those services. Other economic factors, such as the rate of return on our investments, can affect our ability to deliver benefits and services to members. The bylaw amendment allows the board, in executing its financial responsibility, to respond to changes in the economic environment.</p> <p>How would the process work? The board would evaluate the cost of goods and services during the budget process. Investment earnings and non-dues revenue performance may lessen or eliminate the need for an adjustment in any given year and would be included in the board's analysis. Then a determination would be made if a dues adjustment was necessary based on the financial situation. For example, the 2002 cost of living increase in the United States was 1.58%. Therefore, the increase in 2004 under the bylaw provision would be limited to a range of 0-1.58% or a maximum of \$2.13.</p> <p>Why set an upper limit of 8%? The board felt there was a need to set a maximum amount and any increase above that would require action by the House. The average cost of living adjustment since 1990 has been 3%. However, the cost of living increase from 1980 to 1990 averaged 8%. The 8% allows the board flexibility to react to the rate of inflation that might happen in the future. Even if the prior year cost of living increase was 12%, the increase would be limited to a range of 0-8%, without House approval.</p> <p>CSA dues rebate (20% of dues) would reflect cost of living adjustment to dues.</p> <p>For additional information, please see the Question &amp; Answers Regarding AHIMA's Proposed Bylaw Amendment document.</p>



## SDHIMA SPRING MEETING SPEARFISH May 5-7, 2004

On Wednesday, May 5, 2004, SDHIMA and the Northern Hills Chapter of the American Association of Professional Coders will present an entire day of wonderful speakers on a variety of subjects, Q&A with each speaker and fine-tuning some coding questions/dilemmas during the Coding Roundtable.

Plans are already underway for an additional 1½ days of an information-packed, fun-filled meeting in the Black Hills.

Car Pool. Earn many CEU's. Relax. Be There!

Complimentary transportation to Deadwood is available for your evening entertainment.

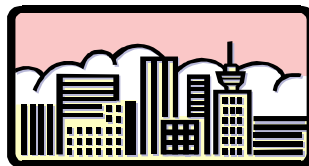
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### Legislative Committee Report

The Guidebook for Medicolegal Issues will be updated in 2004. Christal has enlisted the help of several SDHIMA members who will review and update the manual, including revisions necessary due to the HIPAA regulations. The South Dakota Association of Healthcare Organizations will provide assistance with the oversight of the manual by legal counsel and will assist with publication of the Handbook.

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**Congratulations to Avera Health and Sioux Valley Hospital USD Medical Center** for being named to the **100 Most Wired Hospitals for 2003!** *Hospitals & Health Networks (H&HN)*, the journal of the American Hospital Association recently released the results of its benchmarking study. According to the study, the nation's "most wired" hospitals are taking advantage of Internet technologies to improve patient safety and connect with patients and clinicians. *H&HN* has conducted the survey and named the 100 Most Wired hospitals and health systems annually for the past five years. Way to go!!



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**There is still time to register for AHIMA's 75<sup>th</sup> Anniversary National Convention in Minneapolis October 18-23, 2003.**

Registration fees for AHIMA members are  
\$390 if postmarked on or before 8-8-03  
\$440 if postmarked from 8-9-03 through 9-12-03  
\$485 if postmarked 9-13-03 or later.

**Celebrating AHIMA's 75<sup>th</sup> Anniversary**



## SCHOLARSHIP WINNERS ANNOUNCED

Sharon Lauck, Scholarship Committee Chair, and the Board of Directors of SDHIMA are proud to announce the winners of three \$500 scholarships to Dakota State University: Katherine Carson, Jill Degen, Amanda Miedema

These three students are extremely close in GPA; each is an officer of the HIM Club at DSU; each holds a job in a health-related field in addition to attending school; and each is very busy with volunteer activities at school and the community!

We celebrate with these hard-working, bright young women! Congratulations!

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### Update from Dakota State University

It has certainly been a busy summer, with over 60 supervised professional practices! Thank you so much to everyone who helped to provide our students with these wonderful internship experiences – they are such a valuable part of the educational process.

We have had excellent results from our recent graduates – during 2003 we continue to have a 100% pass rate for the national certification exams! Congratulations! DSU will have two HIT and four HIA graduates from this Spring and Summer who will be taking the exams later this year and we hope that they also do well. Job placement is going well for these graduates as they begin their careers and we are looking forward to having them as colleagues in the HIM profession.

DSU is working hard at trying to meet the needs of the HIM community and will be expanding our distance delivery of HIM curriculum to include courses for the health care coding certificate and both the associate and baccalaureate degrees. For more information about opportunities to take courses in Madison, Sioux Falls, or via the Internet, please contact the HIM Program Director, Dorine Bennett at Dakota State University ([dorine.bennett@dsu.edu](mailto:dorine.bennett@dsu.edu) or 1-800-641-4309) or visit our website at [www.departments.dsu.edu/him](http://www.departments.dsu.edu/him).

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### Meet the 2003-2004 SDHIMA Board of Directors

Left to Right:  
Christal Pummel  
Angie Monson  
Jane Klemme  
Renaë Spohn  
DeAnne Kribell  
Michelle Almquist  
LeAnne Bouma



In honor of AHIMA 75<sup>th</sup> Anniversary, SDHIMA is selling SDHIMA/AHIMA shirts. The shirt is a long-sleeved purple twill (100% cotton) with AHIMA's 75<sup>th</sup> logo minus the blue flag that has AHIMA on it. SDHIMA will be stitched above this. This logo will be on the left pocket area of the shirt. The stitching of the logo will be as follows: diamond – bright yellow; 7, years, and box – lime green; SDHIMA, 5, and AHIMA – hot pink.

For a peek of the shirt and/or logo, please check out SDHIMA website ([www.sdhima.dsu.edu](http://www.sdhima.dsu.edu) and click on "News") and/or the South Dakota CoP.

These shirts will be great for the SDAHO fall convention, AHIMA national convention, and HI&T week. **So pre-order your shirt today!!!**

Shirts will also be available for purchase at the SDAHO fall convention.

If you have questions, please contact Val Royal @ SDFMC (605) 336-3505 or Michele Almquist @ Avera Health (605)322-4710.

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Name \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_

Telephone # \_\_\_\_\_ Email \_\_\_\_\_

<u>Quantity and size (mens/unisex):</u>	<u>Price: \$20.00</u>	<u>Indicate Method of</u>
_____ X-Small	@ _____	<u>Delivery:</u>
_____ Small	@ _____	___ pick up@ fall convention
_____ Medium	@ _____	___ contact Val or Michele to
_____ Large	@ _____	make arrangements
_____ Xlarge	@ _____	___ ship to me (\$3.00 per
_____ XX (add \$1.50 per shirt)	@ _____	shirt)
_____ XXX (add \$3.00 per shirt)	@ _____	

\_\_\_\_\_ Total Quantity                      \_\_\_\_\_ Total Amount Enclosed (including shipping charge, if applicable)

Please make check out to SDHIMA. Mail check and order to:  
Michele Almquist  
Avera Health  
3900 W Avera Drive  
Sioux Falls, SD 57108  
Phone (605)322-4710

**Pre-orders are due by Friday, August 22, 2003.**

**Change of Address Form**

In order to maintain an accurate database of the SDHIMA membership, please update the following information as needed. This information can be mailed, faxed, or e-mailed to: Melissa Roerig, Avera McKennan Hospital & University Health Center, 800 E 21st Street, Sioux Falls, SD 57117; fax (605)322-8200; [Melissa.Roerig@mckennan.org](mailto:Melissa.Roerig@mckennan.org)  
 You may also update this information at the SDHIMA website by logging into the SDHIMA on-line directory.

**(Please Print)**

Name \_\_\_\_\_ Credential \_\_\_\_\_

**Home Mailing Address**

Street \_\_\_\_\_ City, State \_\_\_\_\_ Zip (+4 if known) \_\_\_\_\_

Employer \_\_\_\_\_ Job Title \_\_\_\_\_

**Work Mailing Address**

Street \_\_\_\_\_ City, State \_\_\_\_\_ Zip (+4 if known) \_\_\_\_\_

**Contact Numbers**

Location	Telephone	Fax	E-mail
Home			
Work			

**Thank you for your prompt attention to this matter!**