

PRESIDENT'S MESSAGE

By Christal Pummel

The last year has *flown* by for many of us and we haven't even seen the first day of summer! It is incredible to review plans, which were developed last June/July, entirely hopeful that each would come to fruition. During my review, reality sinks in. If others experienced days and months with *wings*, as did I, no matter the reasons, it is truly astonishing to realize how much a team of volunteers accomplished!

During the last three months of 2003, I could feel myself falling apart at the seams, literally. During November I had difficulty walking and talking and in December I could barely do either. No one in my office or at home, mentioned how close to dead I was looking. All joking aside, they were very concerned and relieved to see that I was admitted to the hospital in January, not once, but twice, and only a few days apart. I was diagnosed with multiple sclerosis, and after a spinal tap, which confirmed the MS, was started on Avonex, an IM injection once a week. I am feeling like a new person now—ready for Thanksgiving and Christmas, 2003! All that, in addition to 34 years of insulin-dependent diabetes! Look out, world. I refuse to let either of these drag me down!

I have had tons of support from my loving husband and extended family; from every sharing, caring hospital employee at LMH; several fantastic local physicians; my HIM staff, who did a stunning job of keeping the office totally under control; and lastly, the entire SDHIMA board, committee chairs and team members, who moved forward without taking a breath! Thank you sounds so weak, realizing what has been accomplished. Each one of those people has my unending gratitude for alleviating me of stress in whatever way they could over the past five months.

Special thanks to Christy Swan and Sheri Zimmer and Ronni McKay for working so hard on great coding roundtables on several occasions in the last year! Our coding roundtables were awesome! Joanne Powell did an outstanding job with marketing and recruitment efforts! She gave us chocolate covered raisins and said she was raisin' interest in the internet at the Fall meeting. How deliciously clever!

Melissa Roerig has accomplished getting the AHIMA directory for SDHIMA on line. AHIMA's records are kept current by date of payment for continuing membership. A paper directory is also to be made available to members who desire a paper copy in addition to the online directory. Good job, Melissa!

Chris VandenBos did a really nice job with Legislative Day, although it was a cold, wintry day for it, not really conducive to traveling. Thanks, Chris, for all your efforts!

Sheri Zimmer and her team have done a fantastic job putting the legal guidebook together. It may still have to

CHECK IT OUT –



Look inside this newsletter for information and registration materials for SDHIMA's Pre-Conference Coding Workshop and SDHIMA's Spring Meeting!!

be reviewed by SDAHO, but a monumental amount of work has taken place! What a challenging project this team tackled in addition to their regular jobs, spouses, children, school activities, Thanksgiving dinner, Christmas and *everything with it*, not to mention colds, flu, stomach-aches and whatever else was in the air.

Kristi Osthus and her team worked hard finding nominees for President Elect, Secretary and Director of Education. They prepared the paperwork and mailed ballots to voting members *on time*. The whole process appeared to tick just like a new clock! Way to go, Kristi, Kathy Boomgarden and Wanda Harvey!

Renae Spohn is going to be a terrific President in 04-05! She is like a ball of *energy*. LeAnne Bouma did a super job on the SDAHO meeting last Fall. Michele Almquist needs to move on to become a CPA. She has done a wonderful job as treasurer. Gentle DeAnne Kribell is a real tiger as Public Relations Director. She is currently working with Iowa on Local Coverage Determination (LMRP) disparities in coverage between Fiscal intermediaries across the country. Go get 'em, DeAnne! Between Angie Monson, Secretary, and Jane Klemme, Director of Education, and their new babies, how do they do it? Both have husbands and other children, who need lots of love and care and still they manage their jobs and volunteer activities with much consideration for the rest of their team members! Their children are lucky, indeed!!

As usual, Dorine Bennett has done an excellent job with the newsletter. ~~So~~, She is a wonder to everyone, with endless responsibilities at DSU, with SDHIMA and AHIMA. Dorine has done countless hours of mentoring her staff and students and studies for her doctorate in her spare time! She is just like the bunny—she keeps going and going and going! Joyce Havlik continues to work with Archives, the HIM Club and Wall of Fame at DSU. Thanks Joyce for your continued labors.

Thanks to Jennifer Gholson for her work on the bylaws and for the sweet baby boy who arrived last fall. Thanks to Kathy Dorale for beginning work on policies and procedures for awards; to Pam Schmitt for her work on scholarship winners, to be announced this summer-; to Val Royal for her efforts on Educational Funding, as well as working full time and studying for her RHIA too!

It seems very odd to record my deepest feelings right now when we have not yet experienced our Spring meeting in Spearfish in May! This is so *exciting* to see many months of preparation come together! What teamwork the Spring meeting planners have exhibited. You will see the Agenda in this newsletter along with a registration document. These gals have managed to make this available at a reasonable cost so *many members* can avail themselves of sessions, which will be meaningful in their daily jobs. Chair Carrie Vilhauer, Director of Education Jane Klemme, Christy Swan, Belynn Johner, Jennifer Gholson, Wanda Harvey, Brenda Smith, Jean Murtha, Laura Moller, and Sara Smyle have turned themselves inside out and come up with 2 full days of dynamic presentations for your education and your enjoyment! Jean Murtha also assisted with meal planning for our Spring Meeting. Thank you, Jean! Much credit goes to Belynn Johner for allowing the AAPC coders join with us in another half day of presentations on the clinic physician part of life!

WOW to each and every one! Hope to see you in Spearfish this May! Have fun this summer!

Can you spare some time?

By Renae Spohn

I would really love to hear from you that you are interested in participating on a committee during the 2004-2005 year. A copy of the draft SDHIMA strategic plan and goals for the upcoming year are included in this newsletter. There is a need to update the bylaws, to continue the work on the legal manual update, to continue efforts to recruit new members/students, to continue to strengthen the coding roundtable efforts, and to educate the public on issues of privacy and on the value of the HIM role. One of the events I have proposed is to have a booth at the state fair. There are several days of the state fair, so if you are interested in spending an hour or two please let me know.

As you are aware, there are several committees within SDHIMA. Those that will take a larger amount of time this year are as follow: Legislative/Legal, Marketing & Recruitment (state fair activity), Coding Roundtable, and the Spring Meeting (we're going to have a party!). If you don't feel that you can give a lot, but do have a few hours that you would be willing to donate, you could help with the following committees: Awards, Bylaws, Educational Funding, or Scholarship.

I look forward to working with you and hope we can have over 50 members actively involved in our committees and workgroups this year. If you are interested, please call me at (605) 362-3377 or e-mail me at rSpohn@good-sam.com. If you are a student and are interested in finding ways to participate, please let me know. We're going to have a fun year!!

Legislative Day

By Renae Spohn

A small group of the SDHIMA membership braved the colds of Dakota to attend the 2004 SDHIMA Legislative Day in Pierre. We started the day with a presentation from Kevin DeWald, HIPAA Compliance Officer, SD Dept. of Health. He talked to us about the state's plan for implementing HIPAA and for assessing compliance. Chris VandenBos then gave us a tour of the HIM department at St. Mary's Hospital. During the last session of our day we had an opportunity with Dave Hewitt, President/CEO of SDAHIO to hear about the bill being proposed in this SD legislative session. Since the weather outlook wasn't great, we decided as a group not to tour the capital building or to sit in on the legislative sessions this year. Thanks, Chris, for your work on this year's legislative day!

2004 Calendar of Events

April 2	Articles Due for Newsletter
April 8	Spring Newsletter
April 11-17	National Health Information Privacy & Security Week
May 5-7	SDHIMA Spring Meeting-Spearfish
June 15	Committee Reports Due to Board members
June	Tech Day at DSU TBA
June	Old/New Board Meeting TBA
July 1	New Board takes Command



Winter Team Talks 2004

By Renae Spohn

The theme for 2004 Winter Team Talks was "Success by Association". It was a pleasure to attend the Salt Lake City, UT team talks on March 27th with approximately 45 other AHIMA members. Many were from California, Washington, and Utah.

AHIMA Board members who presented throughout the day included Melanie Brodrik, President; Jill Callahan Dennis, Third-Year Director; Wendy Mangin, Second-Year Director; Catherine Porto, First-Year Director and Region Liaison; and Sandy Fuller, Senior Vice President and COO of AHIMA.

Sandy kicked off the team talks by presenting an overview of the work of AHIMA. A lot of resource is being put into the e-HIM initiatives in order to define and advance the role of membership for the future. An education response plan will be developed to help schools get the new curriculum integrated into the current curriculum. It was noted that many school program managers are challenged on whether to teach to help students pass the test or to teach to perform in the workplace with little orientation and training on the job. Many are trying to teach for both outcomes. Additional projects AHIMA are involved with include the following:

- AHIMA On Demand--Personalized textbooks will be a service provided to save you money. You will be able to pick specific chapters or parts of resources offered through AHIMA and then collapse them together into your personalized textbook. You will only pay for the parts you actually need.
- Advocacy--AHIMA staff are busy advocating for ICD 10 CM and PCS, Privacy and Education. During Privacy Week in April a special article will appear in Modern Healthcare magazine that you might want to check out.
- National Convention--The 2004 IFHRO Congress and AHIMA 76th National Convention will include 282 speakers from every continent. We have all received registration materials already.
- Membership--AHIMA staff report a growth in membership by eight percent. The student growth is thirty two percent.
- National Election--Voting will be held from April 14th through June 4th. You can vote on-line or over the phone. Please take time to review the candidate profiles and vote. It would really be a nice opportunity for SDHIMA to shine!!

2004 Strategic Issues

Jill Callahan Dennis presented the 2004 strategic issues. The four major categories include: workforce, formal education, e-HIM, and HIM outreach. Issues of coding leadership and membership have been moved from strategic initiatives to routine operating issues.

A study of the HIM workforce was conducted by the University of Albany. Five major themes were identified that include the following list:

1. Impact of technology on the profession
2. A professional identity that is changing and adapting
3. The value of credentials
4. Challenges for academic education
5. Continuing education and image marketing

The report will soon be finalized and published. Some of the study findings are highlighted. Researchers believe that conversion to the EHR is a pivotal event for HIM. The public relates to us with a paper medical record but does not currently relate to us with an electronic record. We will need to communicate that shift to the public.

The HIM vision will change from assuring accuracy and availability of health information after the fact to real-time and across multiple settings. A clear identity of HIM will need to be defined. Currently there are over 200 HIM job titles.

A need is also identified for the development of a masters level credential and a restructure or clarification of RHIT and RHIA credentials. Employers are confused about which credential/degree they need for open positions. AHIMA created a workgroup to design a grid that describes positions for each degree level.

The Midwest is blessed with 17-28 AHIMA members per 100,000 persons (2001). States such as California, Utah and New Mexico were found to have only four to ten AHIMA members per 100,000. The distribution of members is very strong in areas where the HIM schools are found.

The last finding of the study includes the necessity of continuing to educate for leadership in HIM and to continue offering paths for specialty advancement.

Upcoming House of Delegate Issues

Because of the growth in membership the HOD will not be discussing any dues increase. AHIMA will receive \$85 per member after the rebate is distributed to CSA's.

Several issues are being considered for the HOD agenda in Washington, D.C. including the following list: CHEA, code of ethics, proviso for standards for maintenance of certification, and new professional member transition plan.

To bring bylaws into compliance with CHEA requirements, the Council on Accreditation will need to be renamed--Council on Accreditation for Health Informatics and Information Management Education (CAHIIME) is the proposed name and also several policy and procedures will need to be updated as well.

An updated code of ethics will be presented which contains eleven principles and a guide for interpretation of the principles.

The AHIMA staff asked for feedback from the group as to whether a bylaw amendment should be introduced to extend the RHIA proviso beyond 2004 and redefine eligibility criteria. Currently if someone has an RHIT awarded before Dec. 31, 1999 and a bachelor's degree (in any field) prior to Dec. 31, 2004, they can take the RHIA exam until Dec. 31, 2004. Currently there are 1300 RHIT members that could be affected by this decision.

The last issue for consideration by the HOD would give members in their first year after being a student member a reduction in membership dues of \$35. Their first year of active membership in AHIMA would cost \$100. The hope is that students would be encouraged to belong to AHIMA.

Leveraging Our Federation

A federation is the organizational model that AHIMA uses. Attributes of a successful federation were presented. A state of the art bylaws template was handed out to attendees. The recommendation is to streamline the bylaws; i.e. moving standing committee and coordination information to the policies and procedures instead of being contained in the bylaws themselves. This allows the CSA boards to make decisions more timely and efficiently.

AHIMA intends to create a CSA task force to communicate CSA best practices and good ideas with/to each other.

More information will be coming to members offering the ability to opt out of receiving e-mail, fax or postal mailings where the purpose is to sell a product or service.

It was noted that many states have a COP and a website similar to SDHIMA. AHIMA created a private COP to hold chats and post board meeting minutes and committee communications. They initially report success and satisfaction with this use of the COP site.

I appreciate the opportunity to hear the discussions during Winter Team Talks 2004 and want to thank you for allowing me to attend them on your behalf. AHIMA will be having a two hour virtual team talks shortly. There are about fifty members currently registered.

AHIMA National Election
By Christal Pummel and Renae Spohn

In February, the AHIMA Nominating Committee met in Chicago to prepare the ballot for the leadership positions in 2005. The candidates are listed below. Our very own Dorine Bennett served on this year's Nominating Committee. She felt very privileged to be one of the nine on the committee. Now that she has made us proud, *I challenge each of you to vote*, showing support for Dorine and the other eight members of the Nominating Committee, as well as for the each candidate on the ballot. Last year, the number of SD voters taking part in an AHIMA National Election, was pretty slim – let's do better this year!

AHIMA National Ballot---Don't Forget to Vote!!

The polls will open April 14, 2004 at 12 a.m. and close on June 4th at 11:59 p.m.
Members will be able to cast their vote via the AHIMA Web site or by telephone.

To help us in our "Success by Association," we ask that you get the message out to your fellow HIM professionals to cast their vote! We invite you to interact with the ballot candidates on the Candidate CoP. The Candidate CoP will open March 22nd - April 12th. The May *Journal* of AHIMA will have the candidate's brief bio, job description and photo, while the CoP will house a more detailed profile of the candidates, and their position statement. Be sure to visit www.ahima.org for upcoming details of the national election.

In order to join the Candidate CoP, just follow these steps:

- Simply sign in to AHIMA. Locate the items pictured near the top of the page.
- You will see, starting L to R, a flashlight (Member Search); a rolodex (Update your Profile), a black book (Join/Visit Communities), as well as seven additional items.
- Left click on Join/Visit Communities. You will see **INDEX** in bold and View All, followed by the alphabet. Click on the letter C and you will see all the communities beginning with C. The ones to which you already belong are shaded in yellow.

- When you find a community you would like to join, put an "x" in the box at the far right side of the page. Then click Join Communities at the bottom of the page.

You can join as many communities as you like, but be forewarned, CoPs grow on you. With the phenomenal amount of information available, you might have to be treated for "IO" or Information Overload.

The ballot will consist of the following people:

President-elect (President will automatically be a Director for one year)

Jill Callahan-Dennis, JD, RHIA (CO)
Perry Ellie, MA, RHIA (FL)

Directors (Electing three Directors who will each serve for three years.)

Jennifer Hornung Garvin, MBA, RHIA, CCS, CPHQ, CTR (PA)
Angela Kennedy, MBA, RHIA, CPHQ (LA)
Lynn Kuehn, RHIA, CCS-P, FAHIMA (WI)
Tony Taylor, RHIA, CHP (TN)
William "Bill" Thieleman, RHIA (WA)
Carolyn R. Valo, MS, RHIT (MN)

Council on Accreditation (vote for one in each category)

RHIA Practitioner

Diann H. Brown, MS, RHIA, CHP (TX)
Timothy J. Keough, MPA, RHIA (NJ)

RHIT Practitioner

Patience Hoag, RHIT, CCS, CCS-P, CPC (AZ)
Lynn-Marie D. Wozniak, MS, RHIT (NY)

HIA Educator

Elizabeth Bowman, MPA, RHIA (TN)
Donna Silsbee, PhD, RHIA, CCS, CTR (NY)

Council on Certification (vote for one in each category)

RHIT Practitioner

Catherine L. Holmes, RHIT (KS)
Anita Orenstein, RHIT, CCS, CCS-P (UT)

RHIT Educator

Margie Konik, MA, RHIA (WI)
Hyla Winters, MHCA, RHIA (NV)

RHIA Educator

Sue A. Biedermann, MSHP, RHIA (TX)
Donna J. Slovensky, PhD, RHIA, FAHIMA (AL)

Special thanks to the AHIMA Nominating Committee:

Barbara Odom-Wesley, PhD, RHIA Chair
Dorine Bennett, MBA, RHIA
Donna Bowers, JD, R HIA, CHP
Toni H. Cade, MBA, RHIA, CCS
Nadinia Davis, MBA, CIA, CPA, RHIA
Mark S. Dietz, RHIA
V. Rebecca Hancock, RHIA, CCS
Barbara J. Manor, RHIA
Monica Pappas, RHIA

Medicolegal Guidebook

Committee members: Betty Hieb, Karla Peter, Vicki Carsrud, Sheri Zimmer.

The year has been busy with practical experiences with the release of patient information based on existing State laws and the "new"-now nearly one year old HIPAA guidelines.

The guidebook team will be concentrating their efforts on a first draft. The format will be loose leaf, as in the past, to allow updates. The membership is encouraged to send practical concerns and questions that could be further outlined in the guidebook.

Just a reminder that the OCR website has excellent Frequently Asked (HIPAA) Questions.

Look forward to more information soon.

Congratulations!

Carol Person

In the March 21st Argus Leader Sioux Valley congratulated the Employees of the Year. It was a pleasure, but certainly not a surprise, to see Carol Person included as one of the award winners.

We must also add our congratulations to Carol Person, recipient of the Sioux Valley Hospital USDMC President's Leadership Award. Carol is the Director of the Health Information Management Department at the hospital and is a DSU alumni who received her associate degree from the HIM Program (which was then called Medical Records).

The President's Leadership Award was established in 2003 to recognize and reward an individual who consistently exhibits positive leadership skills.

Carol serves as a wonderful model for current and future health information management students and professionals!

Lora DeWald

At its state convention in late September, the South Dakota Association of Healthcare Organizations presented its highest honor, the Distinguished Service Award, to Lora DeWald, Avera Health's Vice President of Health Information. Lora was honored by SDAHO for her 35 years of service to rural healthcare, to the nation and to her profession of health information management.

She is recognized through South Dakota as the region's foremost authority on health information issues and policies and she presents an average of 50 educational sessions a year at state or national events and through teleconferences, webcasts or audiocasts. She also serves on a 15-member advisory panel for the Center for Medicare and Medicaid Services. She has served on several advisory boards of the American Hospital Association and she was named to its ICD-9 Implementation Task Force in 2002. She has served or is currently serving on eight national AHIMA committees and task forces. (Reprinted from *Avera Health All of Us* newsletter.)

Strategic Issues 2004

This strategic issues document outlines the key strategic focus areas reflected in AHIMA's 2004 budget. Key strategic issues are evaluated continuously in light of external and internal assessment of the priorities to advance AHIMA's Mission and Vision. The specific strategies and programs may be updated throughout the year as new information is available and as results are evaluated. In addition to these programs specifically tied to strategic issues, AHIMA has a number of operational programs that are ongoing and not directly reflected on this document, e.g. services and products in support of the coding domain of HIM practice and membership marketing initiatives. AHIMA also has a number of "Expeditions" underway which are strategy incubators. Expeditions lead to ideas that impact this year's plans or goals and strategies for future years.

Strategic Issue 1: Workforce		
There are not enough credentialed health information management professionals to meet market demands.		
Goals	Strategies	Programs
Increase recognition of HIM and workforce needs.	<ol style="list-style-type: none"> 1. Build awareness of workforce needs with employers, members, and industry policy makers 2. Support research about the impact of workforce shortages 3. Build awareness of the HIM field with consumers 4. Build recognition for the skills and competencies of entry level HIM professionals 5. Build recognition for advanced specialty practice and certifications 	<ul style="list-style-type: none"> • Complete workforce study • Publish workforce findings in AHIMA and external Journals; present findings in appropriate venues • Continue development of myPHR.com to increase public recognition • Market the value of each certification to employers
Increase the supply of AHIMA credentialed health information management professionals	<ol style="list-style-type: none"> 1. Increase student enrollment in academic programs 2. Increase continuing education offerings to prepare practitioners for advanced practice 3. Decrease barriers to academic progression through improved curriculum models. 4. Advocate adoption of a federal allied health workforce reinvestment act. 	<ul style="list-style-type: none"> • Revise the "Where the Future Clicks" recruitment materials and sharpen the message • Provide new training in coding, compliance, e-HIM and leadership • Develop and launch a multi-year plan for curriculum/certification transition • Continue work Association of Schools of Allied Health Professions (ASAHP) to advocate for adoption of the allied health reinvestment act
Upgrade skills of current HIM professionals through professional development	<ol style="list-style-type: none"> 1. Prepare career ladders for emerging e-HIM roles 2. Enable professionals to set learning goals based on valid self-assessment tools 3. Base professional development products and services on member and market needs assessment 4. Update continuing education maintenance requirements and processes to improve relevance and to better assure continued competence. 	<ul style="list-style-type: none"> • Create a database of eHIM projects and practitioners • Deliver an eHIM self assessment • Implement new CE maintenance requirements

Strategic Issue 2: e-HIM

To insure future professional relevance, HIM professionals and AHIMA must take leadership roles in transitioning to electronic health records (EHR) and advancing improved health information management processes and practices.

Goals	Strategies	Programs
Provide useful tools to support transition to the EHR and improve HIM practice	<ol style="list-style-type: none"> 1. Advance research related to e-HIM including demonstration projects, best practices, case studies and transition models 2. Communicate and build commitment to the vision of e-HIM with required HIM roles 3. Identify best practices in EHR and other technology implementation 4. Make e-HIM topics a priority for grant funding 	<ul style="list-style-type: none"> • Support 2 practice based projects and 2 FORE research projects • Develop a database of EHR projects and HIM professionals • Develop at least 2 additional guidances on e-HIM transition topics • Publish case studies and gain exposure for the e-HIM lessons learned in the general trade press • Host an e-HIM leadership think tank
Create market recognition for AHIMA's e-HIM initiative	<ol style="list-style-type: none"> 1. Participate in public-private collaborations to advance EHR implementation 2. Publicize the contributions of HIM professionals in EHR planning, implementation and management 3. Publicize the resources offered by AHIMA to support the advancement of the EHR and the contributions of component state associations 	<ul style="list-style-type: none"> • Collaborate with other information-related association to coordinate EHR and NHII efforts • Communicate the e-HIM vision to all members and to the healthcare industry • Co-sponsor the AMIA spring meeting
Advance standards development related to e-HIM	<ol style="list-style-type: none"> 1. Support AHIMA sponsored standards development work related to e-HIM topics 2. Develop a position and guidelines on EHR content 3. Participate in the work of standards development organizations that support transition to the EHR and electronic HIM practice 4. Gain recognition for AHIMA's standards work products 5. Remove barriers created by outdated laws and regulations 	<ul style="list-style-type: none"> • Provide leadership in HL7 EHR functional model development and adoption • Demonstrate progress on HIPAA implementation and celebrate Privacy week • Advocate for new privacy laws and modifications to HIPAA rules • Advocate for updated conditions of participation • Demonstrate HIM skills and competencies in community EHR interoperability and other demonstration projects
Offer continuing education resources in support of the EHR transition and e-HIM	<ol style="list-style-type: none"> 1. Identify competencies related to the e-HIM vision and roles 2. Design information tools to facilitate transition from traditional medical record functions and organization to e-HIM 3. Design educational delivery routes, including partnering with CSAs 4. Continue to develop specialty advancement tracks 	<ul style="list-style-type: none"> • Offer 3 new blended learning courses in e-HIM • Work with CSAs to advance e-HIM training at the state and local levels • Offer face to face leadership training focused at e-HIM • Develop audioseminars on e-HIM topics • Complete EHR case study book
Advance coding and classification practice to take advantage of improved data capture	<ol style="list-style-type: none"> 1. Advocate adoption of ICD-10-CM and ICD-10-PCS and provide leadership for transition. 2. Participate in clinical vocabulary and terminology demonstration and implementation projects 3. Understand and educate the industry on the state of auto-coding 	<ul style="list-style-type: none"> • Continue advocacy efforts for timely ICD-10 rule making • Prepare and communicate transitional training plan • Develop an industry standard definition for vocabularies, terminologies and classifications • Host an international coding meeting • Expand participation with SNOMED International and the UMLS project at the National Library of Medicine • Develop an e-HIM guide on autocoding

Strategic Issue 3: Formal education To thrive, the HIM profession requires a network of academic programs that are fully enrolled, have financial and faculty resources and produce graduates with the competencies required for practice in an electronic health information management environment.		
Goals	Strategies	Programs
Build relevant accreditation processes that foster innovation	<ol style="list-style-type: none"> 1. Become recognized by the Council on Higher Education Accreditation (CHEA) 2. Leverage technology to streamline accreditation 3. Promote the availability and credibility of AHIMA's accreditation services 	<ul style="list-style-type: none"> • Execute a plan to obtain CHEA recognition in 2004 • Implement online accreditation reporting • Implement outcomes based accreditation standards
Support student recruitment efforts	<ol style="list-style-type: none"> 1. Provide best practices information in student recruitment 2. Provide recruitment materials 3. Engage all component state associations in recruitment activities 4. Advocate adoption of a federal allied health workforce reinvestment act. 	<ul style="list-style-type: none"> • Revise the “Where the Future Clicks” recruitment materials and sharpen the message • Continue work Association of Schools of Allied Health Professions (ASAHP) to advocate for adoption of the allied health reinvestment act • Engage CSAs in recruitment efforts
Implement a new framework for HIM education that prepares future practitioners for success in the e-HIM environment	<ol style="list-style-type: none"> 1. Secure support of the HIM academic community, including deans, for the Framework for HIM education and the need to update curricula 2. Develop consensus around transition plans that coordinate curricular changes, accreditation and certification examinations 3. Demonstrate the linkages between the framework and the future workforce needs and academic requirements to meet those needs 	<ul style="list-style-type: none"> • Complete new curriculum models • Implement a communication plan related to the HIM Framework, revised accreditation and the HIM Workforce findings • Develop and pursue a multi-year curriculum/certification revision • Perform a job analysis to support update of the RHIA exam
Expand the network of HIM educational programs and gain recognition for the existing network	<ol style="list-style-type: none"> 1. Publicize the scope and quality of the HIM education network 2. Nurture new programs/tracks, particularly at the baccalaureate and master's levels to ensure availability of programs and opportunities for progression 3. Build bridges to informatics and other health services academic programs 4. Advocate adoption of a federal allied health workforce reinvestment act 	<ul style="list-style-type: none"> • Provide expanded web based resources for HIM programs and for the public • Provide talking points on the HIM educational network for use by programs and member advocates
Expand the pool of qualified faculty	<ol style="list-style-type: none"> 1. Identify faculty candidates and create career paths 2. Improve faculty development tools and increase access 3. Support academic advancement of faculty 	<ul style="list-style-type: none"> • Assess faculty development needs • Institute the faculty development institute

Strategic Issue 4: HIM Outreach

Health Information Management lacks a clear identity that is understood by the industry or public and consumers have insufficient knowledge of and access to their health information.

Goals	Strategies	Programs
Enlist members as advocates for HIM	<ol style="list-style-type: none"> 1. Encourage members to continue to recruit students to the field and support their entry 2. Partner with CSAs to provide information about the profession 3. Encourage members to collaborate more fully with other professionals as a way of advocating for HIM 	<ul style="list-style-type: none"> • Incorporate recruitment message into CSA communications • Provide tools and tips to help members be more effective advocates for HIM in their own workplace • Provide role models of HIM-CIO-IT collaboration in the workplace
Increase recognition of HIM and the value of AHIMA credentialed professionals in the market	<ol style="list-style-type: none"> 1. Continue work on image enhancement, profession and credential recognition to employers and members 2. Build awareness of the HIM field with consumers 3. Build recognition for advanced specialty practice and certifications 4. Nurture alliances that build recognition for HIM credentials and expertise 5. Assert leadership through strong advocacy 	<ul style="list-style-type: none"> • Market value of certification to employers • Market MyPHR.com to consumers through general press and collaboration • Outreach to HR professionals in healthcare organizations • Accurate HIM descriptions by the Department of Labor and state agencies
Increase consumer trust in health information and their awareness of the HIM professional	<ol style="list-style-type: none"> 1. Refine the consumer website on health information 2. Collaborate with consumer groups to design useful aids for consumers 3. Advocate the use of a personal health record 4. Prepare materials so component state associations can deliver a consistent consumer message 5. Collaborate with other organizations to reach consumers 	<ul style="list-style-type: none"> • Continue development of myPHR.com • Build alliances with groups advancing the consumer and PHR issues • Sponsor two consumer town halls and prepare materials for use by CSA and members in addressing consumer groups • Conduct research and education into HIPAA implementation issues
Advance the globalization of HIM practice	<ol style="list-style-type: none"> 1. Host a successful 14th Congress of IFHRO 2. Promote the revitalization of IFHRO to advance global HIM issues and serve the needs of developing countries 3. Participate more fully in the work of IMIA 4. Market selected products outside the US 	<ul style="list-style-type: none"> • 2004 14th Congress • Support IFHRO director's issues forums through COPs and meaningful action at the General Assembly • Attend Medinfo 2004 and participate in the IMIA General Assembly • Identify international distribution channel for HIM text books

What is e-HIM?

AHIMA's e-HIM initiative is an acknowledgement that the electronic health record (EHR) is a pivotal event in our profession. By the end of the decade, the healthcare industry will make the transition from paper-based to EHRs to more effectively care for patients and to improve healthcare for all. As a health information management (HIM) professional, you are critical to this agenda and your efforts will determine its success. Through e-HIM, AHIMA signals our professional intent to lead change collectively on the national agenda, and individually within all types of healthcare organizations.

While many organizations now have HIM processes that are digital or computer-assisted, the migration from paper to electronic health records has been gradual and incremental. What's different now is that the speed of change has accelerated. This acceleration is being fueled by advances in information technology and by the need for improved information to solve the serious problems facing healthcare today: safety, quality, cost, and access. This is a pivotal moment for the HIM profession. The e-HIM initiative signals the need for all HIM professionals to work together to advance HIM practice by fully utilizing standards-based technology and adopting best practices. Working as a community of professionals will help us achieve the goals of e-HIM:

- **Promote** the migration from paper to an electronic health information infrastructure
- **Reinvent** how institutional and personal health information and records are managed
- **Deliver** measurable cost and quality results from improved information management.

What does e-HIM mean to you?

No matter where you work or what job you currently hold, e-HIM should be an integral part of your professional goals. The same principles we use to manage paper records also pertain to electronic health information, such as those relating to access to information, data integrity, and protecting privacy. *These core HIM functions do not disappear when healthcare moves further into the information age. In fact, they become more critical.*

e-HIM will require us all to change in one way or another. e-HIM—whether it involves transcription, coding, decision support or end-user education—requires adaptation and improvement in work flow and work processes. Thus, e-HIM means finding better ways to do what we do—through technology, work design, and business practices. It means bringing HIM into the electronic age. As we acquire more technical skills and transform our work from management of paper-based medical records to e-HIM, we not only emerge with a stronger sense of purpose and mission, but with new skills that will keep us competitive in the changing environment.

Technology is certainly transforming the way healthcare is delivered, managed, and assessed, with a continued shift from records management to data management. The AHIMA member who continuously transforms his or her knowledge, skills, and abilities in order to meet the e-HIM challenge will benefit from new career opportunities that surround delivering quality health record information through electronic transmission.

The future state of health information is electronic, patient-centered, comprehensive, longitudinal, accessible, and credible.

**Please Provide Ideas for the
SDHIMA Strategic Plan 2004-2005**

By Renae Spohn

I've started working on a draft strategic plan for next year and would love to have your ideas. Please review the draft and then e-mail me at rSpohn@good-sam.com or call me at 605 362-3377.

Workforce: There are not enough credentialed health information management professionals to meet market demands.

Goals:

1. Increase recognition of HIM and workforce needs

Strategies:

- a) Build awareness of workforce needs by communicating with school guidance counselors.
- b) Communicate the development of myPHR.com to the public
- c) Send letter of "thanks" to SDHIMA professionals during HI&T Week

2. Increase the supply of AHIMA credentialed HIM professionals

Strategies:

- a) Market profession by staffing an HIM educational booth at the State Fair (Part of Each One Reach One initiative)

3. Upgrade skills of current HIM professionals through professional development

Strategies:

- a) Expand continuing education programs to support e-HIM skills development
- b) Offer vendors the opportunity to exhibit at the Spring Meeting their Electronic health record and related products

e-HIM: To insure future professional relevance, HIM professionals and AHIMA must take leadership roles in transitioning to electronic health records and advancing improved health information processes and practices.

Goals:

1. Offer continuing education resources in support of the electronic health record transition and e-HIM

Strategies:

- a) Expand continuing education programs to support e-HIM skills development in the following areas: systems analysis and design, networking and communications, computer system security, e-business concepts, transmission protocols, HL7 standards, common databases.

2. Provide useful tools to support transition to the electronic health record and improve HIM practice

Strategies:

- a) Utilize the Geographic SD COP to communicate information relating to the Electronic health record
- b) Utilize the SDHIMA website to communicate information relating to the Electronic health record

3. Advance coding and classification practice to take advantage of improved data capture

Strategies:

- a) Provide continuing education program for members on ICD-10-CM and ICD-10-PCS

Formal education: To thrive, the HIM profession requires a network of academic programs that are fully enrolled, have financial and faculty resources and produce graduates with the competencies required for practice in an electronic health information management environment.

Goals:

1. Encourage HIM students to take AHIMA RHIT and RHIA exams

Strategies:

a) Allow and encourage student scholarships to be used toward taking the RHIT or RHIA exam

2. Encourage SDHIMA active members to take AHIMA certification exams.

Strategies:

a) Expand continuing education funding program to allow members to use funding to take an AHIMA sponsored certification exam.

3. Implement a new framework for HIM education that prepares future practitioners for success in the e-HIM environment.

Strategies:

a) Recommend changes in HIM curriculum by serving on DSU HIM Program Advisory Committee

HIM Outreach: Health Information Management lacks a clear identity that is understood by the industry or public and consumers have insufficient knowledge of and access to their health information.

Goals:

1. Increase consumer trust in health information and their awareness of the HIM professional

Strategies:

a) Market profession by staffing an HIM educational booth at the State Fair

b) Communicate the development of myPHR.com to the public

c) Inform consumers of HIPAA regulations (Each one teach one)

SDHIMA 2004 Annual Conference
Holiday Inn Hotel & Convention Center
In Beautiful Spearfish, South Dakota
May 5, 6 & 7, 2004

PLEASE NOTE ALL TIMES ARE MOUNTAIN TIME

Wednesday, May 5, 2004 *Morning Sessions Sponsored by Northern Hills AAPC
(Separate registration fee applies – please see registration form following SDHIMA registration)

7:30 – 8:00 AM Registration and Welcome

8:00 – 9:15 AM “The Ambulatory Patient Classification System (APCs)”
Presenter: Lynn Kuehn, RHIA, CCS-P, FAHIMA

Description: We'll discuss Medicare's Outpatient Prospective Payment System for hospitals. This session will provide an overview of system structure, how patients are grouped and how Medicare uses APCs to pay for outpatient services.

9:15 – 10:30 AM “An Introduction to Inpatient PPS - DRG's”
Presenter: Mary H. Stanfill, RHIA, CCS, CCS-P

Description: This session will provide a fundamental overview of the Medicare inpatient prospective payment system, including how patients are categorized in payment groups (DRGs) and the implications for coding and reporting.

10:30 – 10:45 AM Break

10:45 AM – 12:00 Noon “Unlock the Information Secrets of Your Billing Database”
Presenter: Lynn Kuehn, RHIA, CCS-P, FAHIMA

Description: Database reports hold many secrets. They can teach you about missing charges, inaccuracies among office coders and unusual coding practices used by physicians. Learn how to read these helpful reports to improve reimbursement.

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12:00 Noon – 1:00 PM Lunch is on your own.
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SDHIMA Pre-conference Coding Workshop - Wednesday, May 5, 2004
Afternoon Sessions Sponsored by SDHIMA Coding Roundtable Committee
(Half-day registration available or included in SDHIMA Conference Registration Fee)

1:00 to 2:15 PM “Gastroplasties” Presenter: Dean Quigley, MD

Description: Dr. Quigley will use CPT codes to identify different gastroplastic procedures and then describe each of the procedures.

2:15 to 3:30 PM “Heart Valve Procedures” Presenter: James Oury, MD, FACC, FACS

Description: Dr. Oury will discuss heart valve procedures to include the Ross procedure.

3:30 to 3:45 PM Break

3:45 – 5:00 PM “Facility Coding of Evaluation and Management (E/M) Services”

Presenter: Lynn Kuehn, RHIA, CCS-P, FAHIMA

Description: Join us for a discussion on the application of E/M coding for hospital-based services. Put your finger on the pulse of possible solutions to this complex problem. We’ll also discuss HCPCS temporary codes used to describe certain hospital and emergency room services.

5:00 PM *ATTENTION: All users of Meditech*, meet for a brief, informal session with Lois Schmol, RCRH Information Systems. Lois will answer questions and guide us through any problem areas we have encountered.

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Wednesday Evening...

Cinco de Mayo – Deadwood Getaway

Take a free shuttle ride to Deadwood for food fun and gaming, if you like.

(Find out exact times for shuttle departure at the meetings on Wednesday.)
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Thursday, May 6, 2004 *SDHIMA Annual Conference*

8:00 – 8:30 AM Breakfast and welcome

8:30 – 10:00 AM “LMRPS – Understanding and Working with Medical Necessity Rules”

Presenter: Lynn Kuehn, RHIA, CCS-P, FAHIMA

Description: Learn to work with Local Medical Review Policies (LMRP’s) and Advance Beneficiary Notifications (ABN’s) to achieve appropriate and compliant reimbursement for your ancillary procedures.

10:00 – 10:15 AM Break

10:15 – 11:00 AM "Life is a Marathon, So Double Tie Your Shoes"

Presenter: Elaine Doll-Dunn

Description: You will marvel at this 2000 Mrs. South Dakota, mother of seven, grandmother of eighteen, educator, writer, marathon runner, mountain climber, and motivator. She will inspire you with her "believe and achieve philosophy."

11:00 AM – 12:00 Noon “Clinical Documentation”

Presenters: Debbie DeLeeuw, RHIT & Vivian Derby, RN

Description: The Clinical Documentation Program at Rapid City Regional Hospital was implemented April, 2003, to improve the medical record documentation. Clinical Documentation Specialist RN’s review charts on a concurrent basis. They work directly with Coding Specialists to educate physicians

how to provide medical record documentation that will truly reflect the severity of illness of patients and the intensity of services provided. Our presenters will explain this process, as it was implemented at Rapid City Regional Hospital.

12:00 Noon – 1:30 PM Lunch/SDHIMA BUSINESS MEETING

Thursday Afternoon – Concurrent Sessions (choose one of two topics to attend)

1:30 – 2:30 PM “Living in the Changing World of Long Term Care”

Presenter: Joanne Powell, RHIT

Description: This session will give an overview of medical review requirements of documentation and coverage for Medicare Skilled Level as well as other regulatory changes. Will cover PPS and Medical Reviews (Medicare A and Medicare B), Educational Opportunities available from your own desk, etc.

OR CHOOSE

1:30 – 2:30 PM “Happy at Home – Home-based Transcription”

Presenter: Mary Ratchford, Transcription Supervisor

Description: This session will discuss home-based transcription. Will address planning for, implementing and maintaining a home-based transcription staff. Will cover quality, productivity and incentive for the home-based staff.

2:30 – 2:45 PM Break

2:45 – 3:45 PM “HIPAA Security & Privacy Review”

Presenters: Dennis Laughlin, Privacy & Information Security Officer & Don Bender, Compliance Outreach Specialist

Description: Dennis and Don, from Rapid City Regional Hospital, will be providing a general update on Privacy/HIPAA Security related issues during the first half of this session. Second half will be Q&A. Bring your questions!

OR CHOOSE

2:45 – 3:45 PM “Orthopedic Procedures”

Presenter: Richard Little, MD

Description: Dr. Little will discuss the anatomy of the knee, particularly the separate compartments, and how multiple procedures may be performed on the knee during one operative session.

3:45 – 4:45 PM “Getting a Handle on Electronic HIM Processes”

Presenter: Steve Thompson

Description: The need to automate HIM processes continues to grow for healthcare facilities. Although, the technical requirements to transition to an automated process can be vast, the benefits and applications of content management and workflow management technology are countless. The benefits in reporting capabilities alone can make a strong case for the electronic health record. Steve Thompson will share his experience working with healthcare facilities in their pursuit of the electronic health record.

OR CHOOSE

3:45 – 4:45 PM “Critical Access Hospitals”

Presenter: David Dick, CEO

Description: David Dick will be discussing the new changes passed by recent legislation and how this will impact the critical access hospital. He will also step into the future ... How will this all impact clinics and nursing homes?

5:00 – 6:00 PM – Tour Lookout Memorial Hospital – Spearfish, SD

Tour Guides: Christina Swan, RHIT & Christal Pummel, RHIT

6:00 – 7:30 PM – Break for evening meal, which is on your own.

Just ask the locals where the best food in Spearfish hides out.

7:30 – 9:00 PM – Soda Pop and Drive-in Movie Networking Social - 50’s Style

Hosted by SDHIMA Board

Description: Wear your 50’s garb, if you want to, and join us for floats, fun and networking with your health information colleagues.

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Friday, May 7 2004 SDHIMA Annual Conference

*Friday is logo day. Wear your SDHIMA shirts or logo from the facility in which you are employed.

7:45 – 8:15 AM Breakfast

8:15 – 9:45 AM “Electronic Health Records in Action”

Presenters: Mary Nelson, RHIA & Steve Thompson

Description: Mary Nelson has experienced first-hand the transition to the Electronic Health Record. As the EHR Project Manager for HIM at Sioux Valley Hospital, Mary has led the automated process initiative at Sioux Valley. Mary will share her experience in the transition and the future she sees for the HIM department at Sioux Valley.

9:45 – 10:00 AM Break

10:00 – 11:00 AM “Women’s Health Issues”

Presenter: Ann Church, MD

Description: Dr. Church will program on overall Women’s Health Issues.

11:00 – 12:00 PM “ICD-10 Is Coming, Embrace It, Prepare For It”

Presenters: Jennifer Gholson, RHIT & Mary Stanfill, RHIA, CCS, CCS-P

Description: This session will provide an update on the status of ICD-10-CM as a replacement for ICD-9-CM for reporting diagnoses. The structure and format of these two coding systems will be compared and attendees will have the opportunity to code diagnoses in both ICD-9-CM and ICD-10-CM. Jennifer and Mary will also present a quick overview of ICD-10 from their perspective, after having participated in the nation-wide field testing last summer.

12:00 PM Adjournment

SDHIMA Technology Day

To be held in June, 2004 at Dakota State University in Madison, SD

Watch your mailbox for registration information

“An informative way to earn technology CE’s that will be very beneficial to the work you do.”



Dakota State University is celebrating!

The Health Information Management Program at Dakota State University began as the Medical Records Technology Program in 1975 – that means that we’ll be 30 years old in 2005 – it’s time to celebrate!

Since the program first started, we’ve changed, grown and developed. Dakota State University provides students with an exciting, supportive and challenging educational experience. Currently we offer a 34-credit healthcare coding certificate, an associate degree in health information technology, and a baccalaureate degree in health information administration. We’re now teaching courses on campus in Madison, in Sioux Falls at the USDSU Center and via the Internet. Students are able to receive their education from DSU no matter where they are at!

The HIM Club and the DSU Alumni Office are currently planning a wonderful reunion and celebration for Spring of 2005 – be watching for the invitations! The faculty, staff, and students hope to see you on campus for the party!

www.departments.dsu.edu/him

SDHIMA 2004 ANNUAL CONFERENCE
and A APC Seminar

Holiday Inn Hotel & Convention Center
Spearfish, South Dakota
May 5, 6 & 7, 2004

Deadline to Register: April 26

AHIMA ID# _____ List Credential(s) _____
AAPC ID# _____ List Credential(s) _____

Full Name _____
(First) (Middle) (Last)

Address _____

Employer _____ Job Title _____

Daytime Phone _____ E-mail _____

If Student, HIT/HIM Program Director's Signature: _____

REGISTRATION OPTIONS: Please check when you will attend

- () Wed AM, May 5, 2004 Sponsored by AAPC APC CEU's - 3.75 SDHIMA CE's - 4.00
- () Wed PM, May 5, 2004 Sponsored by SDHIMA APC CEU's - 3.75 SDHIMA CE's - 4.00
- () Thurs, May 6, 2004 Sponsored by SDHIMA AAPC CEU's - 5.5 SDHIMA CE's - 6.0
- () Fri, May 7, 2004 Sponsored by SDHIMA AAPC CEU's - 3.5 SDHIMA CE's - 4.0

REGISTRATION COSTS:

SDHIMA Member	\$45 Wednesday AM	\$30 for Wednesday PM or	\$90 for Wed PM, Thurs, & Fri
Non-Member	\$45 Wednesday AM	\$45 for Wednesday PM or	\$120 for Wed PM, Thurs & Fri
Student	\$20 Wednesday AM	\$20 for Wednesday PM or	\$20 for Wed PM, Thurs, & Fri
AAPC Member	\$45 Wednesday AM	\$45 for Wednesday PM or	\$120 for Wed PM, Thurs & Fri

Meals Included: All breaks, Thursday breakfast and noon meals and Friday morning breakfast.

When making reservations at either of the two hotels below: specify SDHIMA Convention & AAPC Seminar

A block of rooms has been reserved @ Holiday Inn Hotel & Convention Center - I-90 Exit 14 - Spearfish, SD
Information and Reservations 800-999-3541 or (605) 642-4683 \$68.00 www.holidayinn-spearfish.com

A block of rooms has been reserved @ Fairfield Inn by Marriott, 2720 1st Ave E (I-90 Exit 14) – (one block from Holiday Inn) Information and Reservations 1-800-228-2800 \$43.00 **Price good Tues-Thurs**

Payment & Mailing Instructions

SDHIMA members, Students and Non-members: Send registration form with payment to
Michelle Almquist, RHIA, CCS, CCS-P
Avera Health 3900 W Avera Drive
Sioux Falls, SD 57108

AAPC members: Send registration form with payment to BeLynn Johner, CPC, CCP
1319 N Canyon St
Spearfish, SD 57783

SDHIMA Members requesting help for funding conference expenses? See application and information in this newsletter.

CONTINUING EDUCATION FUNDING MONEY AVAILABLE

Continuing education money is available to active SDHIMA members for the purpose of helping practitioners who are financially responsible for all or most of their own continuing education hours to attend the SDHIMA spring meeting. In addition to helping to keep your understanding of HIM developments and practices current, SDHIMA meetings offer the opportunity to meet colleagues and benefit from their knowledge and experience as well as to share your own. If you have been unable to attend SDHIMA meetings because of financial constraints, this may be your opportunity. Criteria have been established by the Education Funding Committee, presented to the board and approved by the membership. A "scholarship" will be available for two practitioners to attend the 2004 Spring SDHIMA meeting in Spearfish. The scholarship money provided may be used to help with the expenses of the registration fee, meal, lodging, and travel expenses (maximum is \$150.00 per individual). The number of practitioners and the amount of the scholarship money will be reviewed on an annual basis.

Below are the criteria which have been set forth for use of this money.

1. Must be an active member of SDHIMA.
2. Must receive no or only partial employer assistance.
3. Must be a member of SDHIMA at least two years (showing level of commitment).
4. Must agree to submit an article for upcoming newsletter summarizing highlights of meeting attended.
5. The scholarship money will be awarded in a lump sum to the recipient at the spring meeting. If necessary, the receipt may make prior arrangements with the Treasurer for the scholarship money.
6. Awards will be given based on:
 - a. Amount of assistance received from employer
 - b. Number of years of membership
 - c. Positions held/committee involvement in state association
 - d. Brief narrative of accomplishments, etc.
 - e. Future goals
 - f. When, if ever, money was received before from this fund
7. Records will be kept of those who receive funding and of those who apply, but do not qualify or receive funding. An effort will be made to give preference to those who have not received funds previously (or in the recent past). In no event will funds be awarded to one person more frequently than once every two years.
8. Applications for the scholarship will be included in the SDHIMA newsletter and must be returned as outlined in the registration form.
9. The selection committee will consist of the Director of Education of SDHIMA, the Treasurer of SDHIMA (each serving during their term on the board), and two members from the Education Funding Committee.
10. The Treasurer will notify the scholarship recipients at least seven days prior to the due date of the registration of the spring meeting.
11. If one, or both, of the recipients is/are not able to attend the spring meeting, other applicants may be considered for the scholarship money. This will be at the Board's discretion.

2003-2004 Application for Continuing Education Scholarship

Name: _____ RHIT / RHIA

Address: _____

Telephone: _____ Email _____

Employer: _____

Address: _____

Telephone: _____

Current Position: _____

Amount received from employer for continuing education _____

Brief narrative of accomplishments, future goals, etc.:

Active member of SDHIMA for _____ years.

Positions held/committee involvement in SDHIMA:

(Of Note: Criteria for selection for this scholarship is not solely based on prior SDHIMA involvement.)

I agree to submit an article for the upcoming newsletter summarizing the highlights of the meeting attended.

Signature

Date

I would like to be involved with SDHIMA in the future as a:

___ Volunteer ___ Committee Member ___ Committee Chair ___ Board Member

Submit completed application form to:

Val Royal, RHIT, CCS
PO Box 7
Iroquois, SD 57353

Application Deadline (postmarked on/before): 04/20/04

Change of Address Form

In order to maintain an accurate database of the SDHIMA membership, please update the following information as needed. This information can be mailed, faxed, or e-mailed to: Melissa Roerig, Avera McKennan Hospital & University Health Center, 800 E 21st Street, Sioux Falls, SD 57117; fax (605)322-8200; Melissa.Roerig@mckennan.org

You may also update this information at the SDHIMA website by logging into the SDHIMA on-line directory.

(Please Print)

Name _____ Credential _____

Home Mailing Address _____

Street _____ City, State _____ Zip (+4 if known) _____

Employer _____ Job Title _____

Work Mailing Address _____

Street _____ City, State _____ Zip (+4 if known) _____

Contact Numbers

Location	Telephone	Fax	E-mail
Home			
Work			

Thank you for your prompt attention to this matter!